

**Trauma System Advisory Committee**  
**3760 South Highland Drive Salt Lake City, UT 84106**  
**5<sup>th</sup> Floor Board Room**  
**DRAFT Meeting Minutes**  
**Monday, March 18, 2013**

<b>Committee Members:</b>	Tom White MD, Craig Cook MD, Mark Dalley; Administrator, Stephen Morris MD, Deanna Wolfe RN, Nancy Chartier RN, Kevin McCarthy; Paramedic, Clay Mann PhD, Jason Larson MD, Holly Burke RN, and Hilary Hewes MD.
<b>Excused:</b>	
<b>Guests:</b>	Sue Day, and Janet Cortez.
<b>Staff:</b>	Shari Hunsaker, Iona Thraen, Peter Taillac MD, Joshua Legler, Jolene Whitney, Bob Jex, Whitney Johnson Levano, and Annalyn Beers.
<b>Presiding:</b>	Dr. Tom White

<b>Agenda Topic</b>	<b>Discussion</b>	<b>Action</b>
	<u><b>Welcome</b></u>	
<b>Welcome</b>	Dr. Tom White welcomed the Committee to the meeting and acknowledged guests present.	
	<u><b>Action Items:</b></u>	
<b>Approval of Minutes</b>	The December Trauma System Advisory Committee meeting minutes were reviewed and approved by the Committee.	<b>Deanna Wolfe motioned to approve the December 2012 meeting minutes. Jason Larson seconded the motion. All present members voted in favor of the motion. No one opposed; None abstained. Motion carried.</b>
<b>Request for ACS State Consultation Visit</b>	Jolene Whitney announced the State of Utah has made a request to the American College of Surgeons to conduct a State Consultation Visit. Even though the State has been approved for the ACS consultation visit, due to funding it has been placed on hold. Jolene mentioned the State would like assistance from the Trauma Systems Advisory Committee, for the application process, when the request is reinitiated.	
<b>Introduce New Guidelines</b>	<p>Dr. Peter Taillac announced the State Guidelines have been completed. The guidelines are not mandatory; agency medical directors have the choice to substitute their current guidelines with them, modify or even not use at all. Dr. Taillac welcomed input from the Committee regarding any edits necessary.</p> <p>The guidelines will be presented at the State Medical Directors Conference on April 8, 2013 and feedback will be requested. The guidelines will be reviewed by EMS Medical Directors and Training Officers. The State EMS Committee will review the guidelines at the April 10 meeting. The process is expected to be completed by mid-summer.</p> <p>Dr. Taillac distributed the draft Trauma Patient Guidelines packet to the Trauma System Advisory Committee members to review. Deanna Wolfe commented that the GCS of less than eight, should be equal to or less than eight; Head Injury (Traumatic Brain Injury) protocol. Dr. Taillac encouraged the Committee to provide feedback regarding changes needed to the Trauma section of the guidelines.</p>	
<b>PI Charter</b>	Shari Hunsaker informed the Committee of the Performance	

<b>Update</b>	<p>Improvement Team Charter finalization. A copy of the Team Charter was included in the packet for review. Shari asked for approval and signature the Committee's key stake holder.</p> <p>The Fluid Resuscitation charter and the Pediatric Vitals charter have been completed. An Educational Performance Improvement Series will be presented to Southern Utah, Central Utah, and Northern Utah. Invitees include medical directors, dispatch, training officers, agency directors, and critical access hospitals. The goal is to increase the capture of pediatric vitals to ninety percent.</p> <p>Current Chair, Dr. Tom White and Jolene Whitney, both signed the Performance Improvement Team Charter.</p> <p>The results of identifying vital signs in pediatric patients will consist of pulling a baseline pre-training and will be measured quarterly after the training until June of 2014. A fact sheet will be published and findings will be reported back to the Trauma Systems Advisory Committee.</p> <p>It was recommended to work on an EMS Team Charter and a hospital Team Charter simultaneously.</p>	
<b>AUTR Publication</b>	<p>Shari Hunsaker announced the Annual Utah Trauma Registry Report has been published and is available on the Bureau's website. Shari thanked Sue Day and Janet Cortez for their feedback and involvement with the publication. The Trauma Registry Report will be presented at the Utah Trauma Network Conference in September.</p>	
<b>Search for TR Software</b>	<p>Shari is in the process of exploring new software options for the trauma registry. Input and representation has been received by trauma centers. The Trauma Users Group discussed functionality software needs. Joshua Legler and Shari have been researching various vendors such as ImageTrend, Digital Innovations, Trauma One, and CDM.</p> <p>The goal is to ensure a higher level of data quality while freeing up resources within hospitals. The ability to link to either an existing PCR from POLARIS or a receiving hospital to include vitals into the record would be preferred.</p> <p>Discussion among the Committee members took place. Shari requested an action of putting together a search committee in order to create an RFP.</p>	<p><b>Deanna Wolfe made the motion to authorize a search committee to investigate a new software platform for the Trauma Registry. Dr. Stephen Morris seconded the motion. All present members voted in favor of the motion. No one opposed; None abstained. Motion carried.</b></p>
	<b><u>Informational Items:</u></b>	
<b>Data Integration</b>	<p>Joshua Legler reported back on Data Integration. Prehospital data can now be integrated with emergency department outcomes. EMS agencies using POLARIS can pull up records and hospital outcomes in the analysis table. A handout was distributed to display an example of the hospitals diagnosis from the EMS injury cause: struck by blunt object. This is useful to EMS personnel for treating the most common diagnosis for specific injuries.</p> <p>Hospitals can do analysis as well to compare statistics of primary impressions and diagnosis for performance improvement. To be able to link outcomes to the initial EMS scene is valuable. Unfortunately, the emergency department data is slow coming as the 2011 data has yet to be released.</p>	

<b>Update on Designations</b>	<p>Bob Jex announced there are twenty designated Trauma Centers in the State, in comparison to the year 2005 there were only six. There are seven hospitals which have begun the designation process. This process includes criteria, systems development and performance improvement. One year of PI data is required to apply for designation. The following hospitals are currently in the process:</p> <ol style="list-style-type: none"> <li>1. Delta (Level V)</li> <li>2. Valley View Medical Center (Level IV)</li> <li>3. Davis Medical Center (Level III)</li> <li>4. Lake View (Level III)</li> <li>5. Castle View (Level III)</li> <li>6. Sanpete Valley (Level V)</li> <li>7. Heber (Level V)</li> </ol>	
<b>Committee Make-up and Expiration Dates</b>	<p>Jolene Whitney discussed term dates with the Committee. Dr. Tom White, Dr. Clay Mann, and Kevin McCarthy will have completed their second term of serving on the Committee in June 2013. Replacements will be made for the expired members.</p> <p>Dr. Jason Larson will complete his first term in June 2013. Reappointment is allowed once a member has completed their first term. Dr. Larson agreed to reappointment.</p> <p>Jolene welcomed any recommendations for replacements. The position of rehabilitation representative would benefit the Committee make-up. Jolene asked for input regarding expansion of the Trauma System Advisory Committee.</p>	
<b>EMSC Emergency Depart Readiness Project</b>	<p>Whitney Levano gave the update on the National Pediatric Readiness Project. It is an assessment of all hospitals nationwide which have emergency departments treating pediatric patients. The basic questionnaire assesses protocols and policies, training of nurses and doctors, and also pediatric specific equipment to determine how prepared hospitals are to receive pediatric patients.</p> <p>Utah has been the most receptive state with forty-four out of forty-six hospitals completing the survey already. This puts us at a 95% response, being in the lead of the other competitive states. The final score results have yet to be produced although Utah is above the current median average score of 70/100. The median score for the country in 2003 was 55/100.</p> <p>Outcomes will be used to increase preparedness. Deanna Wolfe requested Emergency Managers receive the report of the overall score and assessment report portraying strengths and gaps for each hospital.</p>	
<b>Meeting Schedule Adjustments</b>	Jolene Whitney requested a date change for the next two meetings. The Committee agreed on the June 17 meeting date to be changed to June 24, 2013. The September 16 meeting date was moved to September 23, 2013. Annalyn will cancel old calendar dates and send new dates out as calendar appointments.	
<b>End of Meeting</b>	Next Meeting: June 24, 2013	<b>Meeting Adjourned</b>